



February 2, 2015

## NOTICE TO THE PUBLIC

Notice is hereby given that the City of Sarasota will hold a Project Team Meeting concerning the Lift Station No. 87 Project from 10:00 a.m. to 12:00 p.m. on Monday, February 9, 2015, at the SRQ Media Studio on the first floor of the Annex Building of City Hall at 1565 First Street, Sarasota, FL 34236. A copy of the Agenda is attached. The meeting is open to the public and citizens are encouraged to speak.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Pamela M. Nadalini, MBA, CMC  
City Auditor and Clerk

c: City Commission  
Thomas Barwin, City Manager  
Robert M. Fournier, City Attorney  
Mitt Tidwell, Director of Utilities  
Marlon Brown, Deputy City Manager  
Michael Connolly, Deputy City Attorney  
Karen D. McGowan, Deputy City Auditor and Clerk  
Heather Essa, Deputy City Auditor and Clerk, Administrative Operations  
Steve Topovski, Capital Projects Engineer  
Michelle Klase Robinson, APR, Dialogue Public Relations  
Jan Thornburg, Public Information Officer  
Kathryn King, Administrative Assistant  
Miles Larsen, Manager, Public Broadcasting  
John Nopper, Program Coordinator, Public Broadcasting  
Chief Bernadette DiPino, Police Department  
File

# Lift Station 87

## Project Team Meeting

Monday, Feb. 9, 2015

10:00 a.m. – 12:00 p.m.

SRQ Media Room – City Hall Annex Building

1565 First Street

Sarasota, FL

## AGENDA

- Call Meeting to Order
- Approval of Minutes
  - Jan. 12, 2015 Project Team Meeting
- Schedule Review
  - Completed (4 week review)
  - Proposed (4 week look ahead)
- Request for Information (RFI) Review
- Lift Station 87 Discussion
- Gravity Sewer Discussion
- Public Outreach Items
- Outstanding Business
- New Business
- Citizens' Input

Note to the public: At this time, citizens may address the team about issues discussed today in Agenda Items 2 through 10. Time is limited to 2 minutes per person.

Topics not on today's agenda or items that were the subject of previous Lift Station 87 meetings are not to be addressed. Questions and answers shall not be permitted. However, matters presented to the team may be referred by the City's Project Manager to McKim & Creed for possible follow-up at a future team meeting.

- Adjournment



LIFT STATION NO. 87: 13-34DB

PROJECT TEAM MEETING

MINUTES

January 12, 2015

**Item 1: CALL MEETING TO ORDER (10:00 a.m.)**

In attendance: Robert Garland (McKim & Creed, Project Manager); Blake Peters (McKim & Creed, Project Engineer for the Pipeline); Steve Topovski (City of Sarasota, Project Manager); Michelle Robinson (Dialogue Communications – Public Outreach). Arriving at 10:07 a.m.: Michael Crumpton (City of Sarasota, Manager of Utilities Engineering);

**Please note: video begins at 2:52 due to technical video difficulty.**

**Item 2: APPROVAL OF MINUTES**

The minutes from the Project Team meeting of December 8, 2014, were approved and will be posted to the dedicated LS 87 website ([www.liftstation87.com](http://www.liftstation87.com)) and the City of Sarasota website ([www.sarasotagov.com](http://www.sarasotagov.com)).

**Item 3: SCHEDULE REVIEW**

Robert Garland explained that over the next four weeks, what is proposed to do is be able to proceed with advertising for bids after pre-qualifying micro-tunneling contractors. They are hopeful to be able to go out for bids in March 2015.

He explained that additional bridge inspections are on-going. Updates will be posted on the website.

**Item 4: REQUEST FOR INFORMATION (RFI) REVIEW**

Robert Garland reported that everything is current. Nothing is outstanding.

Steve Topovski noted that the site that is being used to transfer large documents is working well.

#### **Item 5: LIFT STATION 87 DISCUSSION**

Robert Garland noted that as far as the Lift Station building itself, we are proceeding with the design. Since the site application was approved, they are working closely with the City on the lift station plan. As they continue with the landscaping plans, they will continue to get input from residents also, including the work to be done at the LS 7 site.

#### **Item 6: GRAVITY SEWER DISCUSSION**

Robert Garland stated that the goal is to have the pre-qualification packet to pre-qualify contractors for the micro tunneling this month, which would get out bid packets in March 2015.

We are looking at different ways to bid this packet, to minimize financial burden for the City, and optimize the schedule.

#### **Item 7: PUBLIC OUTREACH ITEMS:**

Michelle Robinson of Dialogue Communications reported that there were no calls to the hotline, and there have been 9159 unique visitors to the website with 86,868 pages being viewed.

Michelle asked for any photos as work is progressing on the geo technical surveying of the bridge that could be added to the website.

#### **Item 8: OUTSTANDING BUSINESS:**

None from Robert Garland.

Steve Topovski noted that there is an ongoing activity of bridge inspection for about 6 more weeks, doing geo technical work and final confirmations of height, etc.

#### **Item 9: NEW BUSINESS:**

None

#### **Item 10: CITIZENS' INPUT:**

One citizen approached the microphone and asked a question as to whether the intent of the project was to still go under the Bayou, and the answer to her was "yes".

**Item 11: ADJOURNMENT**

The meeting was adjourned at 10:10 a.m. The next monthly Project Team meeting will be Monday, February 9, 2015 at 10:00 a.m.

## NOTICE TO THE PUBLIC

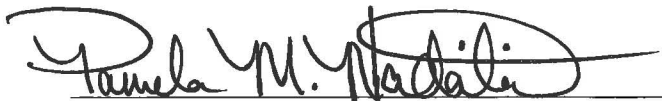
The City of Sarasota is committed to providing qualified disabled individuals an opportunity to participate in Advisory Board meetings.

The City of Sarasota prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex or gender, marital or familial status, religion, sexual orientation, veteran status, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information such as Braille, large print, audiotape, etc., should contact: Stacie Mason, Director of Human Resources, Sarasota City Federal Building, 111 Orange Avenue, Sarasota, Florida 34236, (941) 951-3634, or email [Stacie.Mason@Sarasotagov.com](mailto:Stacie.Mason@Sarasotagov.com).

If you are a qualified individual with a disability who requires reasonable auxiliary aids and services in order to participate in these meetings, we would appreciate your advising our office at least two business days in advance as to the nature of the auxiliary aids and/or service necessary.

Every effort will be made to provide such aid or service to the extent that they are reasonable, do not result in undue financial or administrative burden, and do not alter the fundamental nature of the meeting. Consideration will be given to the individual's preferred aid or service. However, alternatives may be provided if in the City's determination such alternatives provide an effective means of communication.

Proceedings may be electronically recorded. Should an individual feel that a verbatim transcription of the proceedings may later be needed, said individual has the burden and expense of arranging for same. Copies of the electronic recording may be purchased from the Office of the City Auditor and Clerk.

A handwritten signature in black ink, reading "Pamela M. Nadalini", with a large, stylized loop at the end.

Pamela M. Nadalini, MBA, CMC  
City Auditor and Clerk