



December 22, 2014

NOTICE TO THE PUBLIC

Notice is hereby given that the City of Sarasota will hold a Project Team Meeting concerning the Lift Station No. 87 Project from 10:00 a.m. to 12:00 p.m. on Monday, January 12, 2015, at the SRQ Media Studio on the first floor of the Annex Building of City Hall at 1565 First Street, Sarasota, FL 34236. A copy of the Agenda is attached. The meeting is open to the public and citizens are encouraged to speak.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Pamela M. Nadalini, MBA, CMC
City Auditor and Clerk

- c: City Commission
Thomas Barwin, City Manager
Robert M. Fournier, City Attorney
Mitt Tidwell, Director of Utilities
Marlon Brown, Deputy City Manager
Michael Connolly, Deputy City Attorney
Karen D. McGowan, Deputy City Auditor and Clerk
Heather Essa, Deputy City Auditor and Clerk, Administrative Operations
Steve Topovski, Capital Projects Engineer
Michelle Klase Robinson, APR, Dialogue Public Relations
Jan Thornburg, Public Information Officer
Kathryn King, Administrative Assistant
Miles Larsen, Manager, Public Broadcasting
John Nopper, Program Coordinator, Public Broadcasting
Chief Bernadette DiPino, Police Department
File



LIFT STATION NO. 87 - PROJECT TEAM MEETING

**City Hall Annex
1565 First Street**

**SRQ Media Studio
10:00 a.m.
January 12, 2015**

Meeting Notice and Final Published Agenda

Meeting Notice and Final Published Agenda January 12 2015

I. CALL MEETING TO ORDER

II. APPROVAL OF MINUTES

DRAFT Minutes December 8 2014 Project Team Meeting

III. SCHEDULE REVIEW: COMPLETED (4 WEEK REVIEW) AND PROPOSED (4 WEEK LOOKAHEAD)

IV. REQUEST FOR INFORMATION (RFI) REVIEW

V. LIFT STATION 87 DISCUSSION

VI. GRAVITY SEWER DISCUSSION

VII. PUBLIC OUTREACH ITEMS

VIII. OUTSTANDING BUSINESS

IX. NEW BUSINESS

X. CITIZENS' INPUT

Note to the public: At this time, citizens may address the team about issues discussed today in Agenda Items 2 through 10. Time is limited to 2 minutes per person.

Topics not on today's agenda or items that were the subject of previous Lift Station 87 meetings are not to be addressed. Questions and answers shall not be permitted. However, matters may be referred by the City's Project Manager to McKim & Creed for possible follow-up at a future team meeting.

XI. ADJOURNMENT

Notice to the Public

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LIFT STATION NO. 87: 13-34DB

PROJECT TEAM MEETING

MINUTES

December 8, 2014

Item 1: CALL MEETING TO ORDER (10:00 a.m.)

In attendance: Robert Garland (McKim & Creed, Project Manager); Blake Peters (McKim & Creed, Project Engineer for the pipeline); Steve Topovski (City of Sarasota, Project Manager); Mitt Tidwell (City of Sarasota, Director of Utilities Department); Michael Crumpton (City of Sarasota, Manager of Utilities Engineering); Michelle Robinson (Dialogue Communications – Public Outreach).

Item 2: APPROVAL OF MINUTES

The minutes from the Project Team meeting of November 10, 2014, were approved and will be posted to the dedicated LS 87 website (www.liftstation87.com) and the City of Sarasota website (www.sarasotagov.com).

Item 3: SCHEDULE REVIEW

Robert Garland reviewed the schedule: On December 1, 2014, we had the site plan application in front of the City of Sarasota Commission at its bi-weekly meeting. We received approval by a vote of 5-0. We now may proceed with the design of Lift Station 87. He said McKim & Creed will be working with the City to finalize the revised schedule in the new week or two. He added that we have had minimal public comment on this subject, and commended the City and Michelle Robinson of Dialogue Communications for working together so well and keeping the public informed so well.

Item 4: REQUEST FOR INFORMATION (RFI) REVIEW

Robert Garland reported that everything is current. Nothing is outstanding.

Item 5: LIFT STATION 87 DISCUSSION

Robert Garland stated that they are working on the final scheduling for the program, which involves pre-qualifying contractors for the micro-tunneling portion of the project in January 2015, sending bid packets out approximately March 2015, and issuing a Notice to Proceed in approximately July 2015.

Steve Topovski had no comments to add on the schedule, however, there will be some bridge inspections and survey activity possibly next week at the Luke Wood Park location, and will work with Michelle Robinson to get word out on the website concerning that activity.

Item 6: GRAVITY SEWER DISCUSSION

Robert Garland stated that because the microtunnel is very specialized work, they will be pre-qualifying contractors for the gravity sewer portion of the project.

Item 7: PUBLIC OUTREACH ITEMS:

Michelle Robinson of Dialogue Communications reported that there were no calls to the hotline, and there have been 16,139 visits to the website with 75,880 pages being viewed since the website began in October 2013.

Item 8: OUTSTANDING BUSINESS:

None

Item 9: NEW BUSINESS:

Robert Garland explained the process of compiling the three bids: micro-tunneling, Lift Station building, and gravity sewer bid packages.

Item 10: CITIZENS' INPUT:

One citizen asked questions at length concerning the process of the three bids. Robert Garland explained the process of micro-tunneling being a specialty trade and he explained the pre-qualification process. There was also a discussion regarding the schedule. Robert explained that the three project elements have to be sequenced. The first item is the microtunnel under Hudson Bayou. Once that is substantially completed, then the Lift Station work will begin. The open cut gravity sewer work will be done once Lift Station 87 is operational. The question arose as to the safeguards that will be put in place for the Lift Station building, and the citizen was assured that there will be noise, odor, and security safeguards put in place.

Item 11: ADJOURNMENT

The meeting was adjourned at 10:33 a.m. The next monthly Project Team meeting will be Monday, January 12, 2015 at 10:00 a.m.

NOTICE TO THE PUBLIC

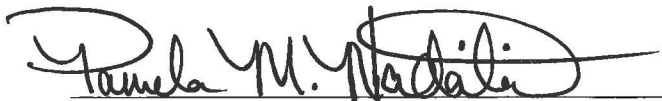
The City of Sarasota is committed to providing qualified disabled individuals an opportunity to participate in Advisory Board meetings.

The City of Sarasota prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex or gender, marital or familial status, religion, sexual orientation, veteran status, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information such as Braille, large print, audiotape, etc., should contact: Stacie Mason, Director of Human Resources, Sarasota City Federal Building, 111 Orange Avenue, Sarasota, Florida 34236, (941) 951-3634, or email Stacie.Mason@Sarasotagov.com.

If you are a qualified individual with a disability who requires reasonable auxiliary aids and services in order to participate in these meetings, we would appreciate your advising our office at least two business days in advance as to the nature of the auxiliary aids and/or service necessary.

Every effort will be made to provide such aid or service to the extent that they are reasonable, do not result in undue financial or administrative burden, and do not alter the fundamental nature of the meeting. Consideration will be given to the individual's preferred aid or service. However, alternatives may be provided if in the City's determination such alternatives provide an effective means of communication.

Proceedings may be electronically recorded. Should an individual feel that a verbatim transcription of the proceedings may later be needed, said individual has the burden and expense of arranging for same. Copies of the electronic recording may be purchased from the Office of the City Auditor and Clerk.

A handwritten signature in black ink, reading "Pamela M. Nadalini", with a stylized flourish at the end.

Pamela M. Nadalini, MBA, CMC
City Auditor and Clerk